



OneShoreline

Building Solutions for a Changing Climate

Southern Bayside Cities Shoreline Resilience Plan

the “5 Cities Plan”



Agenda — 30 Minutes



Housekeeping



OneShoreline & the 5 Cities Plan



Scope of Work Overview



Procurement Schedule & Submission Requirements



Evaluation Criteria



Open Q&A

Housekeeping

- This webinar is informational and intended to supplement the RFP. It does not replace or amend the RFP.
- Verbal answers given today are not binding on OneShoreline.
- Only written responses to submitted questions and any addenda posted on the RFP webpage are binding.
- Questions raised today that require a formal answer will be captured and answered in writing.
- Attendance is encouraged but not required or scored.
- Yes, we will share the slides.



Put it in writing.

The pen is mightier than the webinar.

Submit written questions by
September 21, 2026, 5:00 PM PT to:

projects@oneshoreline.org

Subject: "5 Cities Plan – RFP Questions"

Answers (if applicable) posted as an addendum on the RFP webpage by Friday, September 25, 2026.

About OneShoreline & Bayside Portfolio



OneShoreline
 Building Solutions for a Changing Climate

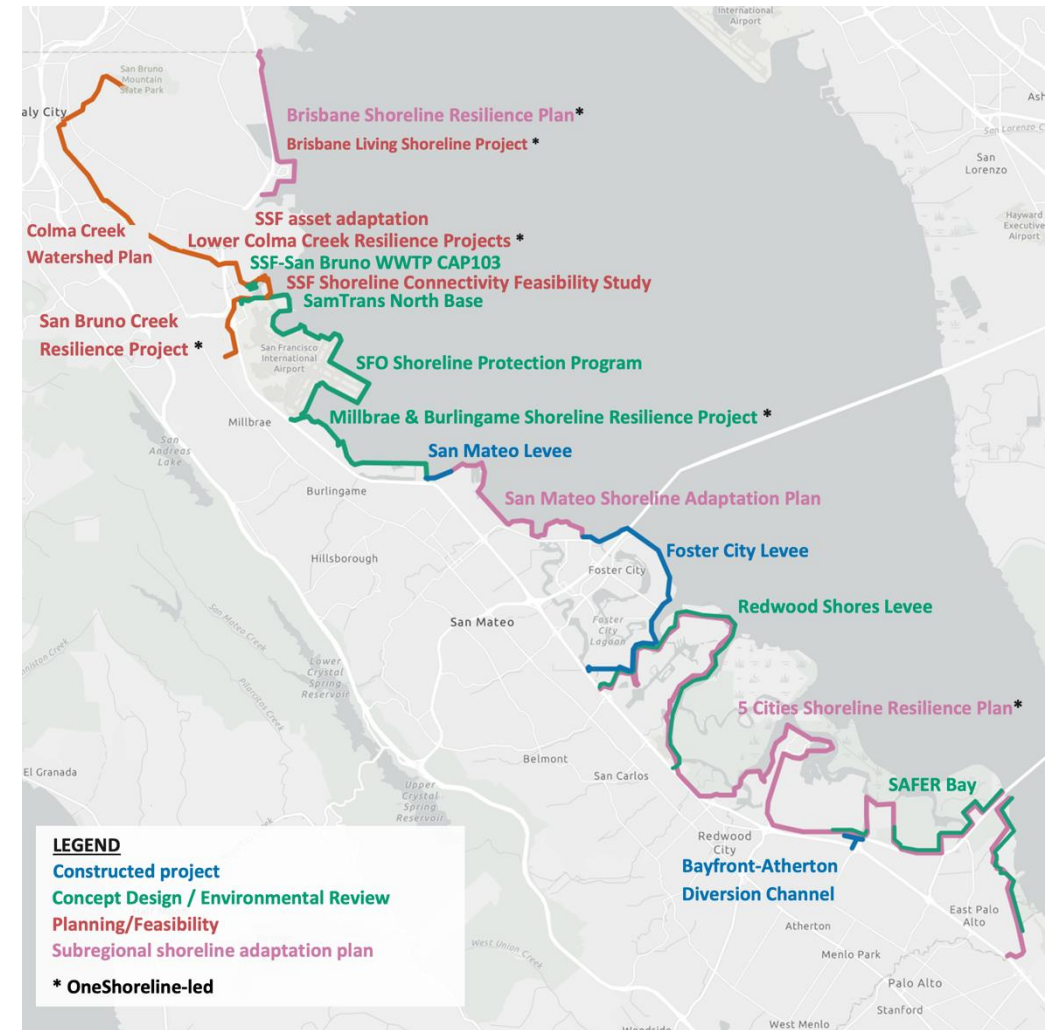
Flood and Sea Level Rise Resiliency District for San Mateo County

Established by State legislation effective January 1, 2020, California's first independent government agency created to address climate change impacts across jurisdictional boundaries.

Works countywide with 20 cities and unincorporated County to advance resilience to sea level rise, flooding and their related risks and hazards, planning land use and infrastructure for current and future climate conditions.

Receives **diverse funding sources** including County Measure K, local jurisdiction contributions, state and federal grants, and property tax assessments in specific geographic areas.

Takes a **holistic approach** to resilience, integrating an understanding of threats, geography, and goals across habitats, disciplines, and scales to achieve multiple, lasting benefits for communities and ecosystems.



Project Overview

The 5 Cities Plan: A multi-jurisdictional shoreline resilience plan addressing flood risk from sea level rise and compound flooding across **Belmont, San Carlos, Redwood City, Menlo Park, East Palo Alto**, and portions of unincorporated San Mateo County.

Conformance

Developed to BCDC’s Regional Shoreline Adaptation Plan (RSAP) Guidelines; fulfills SB 272 for the five cities upon BCDC approval.

Funding

California Ocean Protection Council: SB1 Sea Level Rise Adaptation Grant Program (Track 1) using CA Climate Investments & Prop 4 funds.

Consultant Expertise

Primary author of RSAP Elements A–G and technical lead; carries the work to a BCDC-ready. Final Plan. Formal BCDC approval is not in scope.

Agreement Maximum: **\$1,300,000** Period of Performance: **Notice to Proceed (~ Jan. 2027) through September 30, 2029**

Governance & Roles



OneShoreline

Lead agency; chairs the PMT; accountable to BCDC (approval) and OPC (funder); resolves conflicting direction.



Project Management Team (PMT)

OneShoreline, the five cities, County staff, and Consultant. Meets monthly to align decisions across jurisdictions.



City Resilience Teams (CRT)

Interdepartmental working group within each city, connecting the process to city-specific priorities.



Implementation Partners

Caltrain, Caltrans D4, Port of RWC, SFPUC, Valley Water, and others whose assets or decisions affect the shoreline. Convened at key milestones.



InterEthnica with Nuestra Casa

Lead community engagement, workshops, and equity assessments. With Nuestra Casa for local, in-person outreach.



Association of Ramaytush Ohlone

Tribal consultation throughout the planning process.

Scope of Work

T1**Consultant Project Coordination**

Schedule, budget, QA, Plan template & style guide, monthly reporting, decision log.

Full contract term**T2****Technical Engagement & Planning Process**

PMT, Implementation Partner, and adjacent-jurisdiction coordination; Planning Process chapter.

Element A**T3****Community Engagement Support**

Technical inputs, visualizations, and content for 3 community workshops; incorporation of input.

Supports all Elements**T4****Updated Existing Conditions & Vulnerability Assessment**

Existing Conditions and Vulnerability Assessment chapters, built on the 2018 SMC SLR VA and RSAP Atlas.

Elements B, C**T5****Shoreline Resilience Plan Development**

Adaptation Strategies & Pathways, Land Use & Policy, Implementation & Funding, Project List, through Public Draft and Final Plan.

Elements D, E, F, G

Scope Assumptions & Pricing Basis

These figures are proposal-pricing assumptions, not fixed requirements. Proposers may recommend alternatives with rationale, cost impact, and schedule effect.

6–8

priority geographies, infrastructure systems, or corridors

8–12

adaptation strategy / project concepts evaluated

6–8

strategies advanced to enhanced, RPD-ready descriptions



No new integrated model

Base scope excludes building a new integrated hydrodynamic, drainage, groundwater, or contaminant-transport model for the full planning area. Recommend fit-for-purpose supplemental analysis instead.



Planning-level only

Strategy and project concept development stays at a planning level to compare alternatives — not preliminary engineering or design.



Materials are reused, not recreated

Maps, figures, and presentations are expected to be adapted across PMT, Implementation Partner, community, and BCDC/OPC audiences rather than built fresh each time.

Team Requirements



Project Manager

≥ 15 years' relevant experience, incl. project- or deputy-management on ≥ 1 comparable multi-agency or multidisciplinary effort



Deputy PM

Vulnerability Assessment Lead
Adaptation & Implementation Lead

≥ 8 years' relevant experience each, with demonstrated leadership in their assigned function



Senior Technical Reviewer

Directly relevant technical experience. Reviews major methods and deliverables, not principally responsible for producing them

One person may hold more than one function except the Senior Technical Reviewer, who must remain independent.

Required Team Capabilities (a–h) — collectively demonstrated across the team

Hazard & vulnerability assessment

Adaptation planning & implementation

Natural systems & nature-based design

Shoreline contamination

Environmental permitting & regulatory

Land use & policy planning

Municipal infrastructure & services

Historic, cultural & Tribal coordination

Procurement Schedule

Milestone	Anticipated Date
<i>RFP Release Date</i>	<i>Monday, August 24, 2026</i>
<i>Pre-Proposal Webinar</i>	<i>Almost Done...</i>
Deadline for Written Questions	Monday, September 21, 2026, 5:00 PM PT
Answers to Questions, Addendum Release	Friday, September 25, 2026
Proposal Due Date and Time	Friday, October 16, 2026, 5:00 PM PT
Interviews (if conducted)	Week of November 2, 2026
OneShoreline Board Approval	December 14, 2026
Notice to Proceed	January 2027

OneShoreline reserves the right to modify this schedule at any time.

Proposal Requirements

Format

- 40-page limit (excludes covers, cover letter, TOC, section dividers, and required appendices)
- Minimum 11-pt body text; 10-pt for tables, graphics, footnotes, and fee proposal
- US Letter; up to four 11×17" pages count as 1 page each toward the limit

★ TOC has functional internal links

★ PDF bookmarks for each section

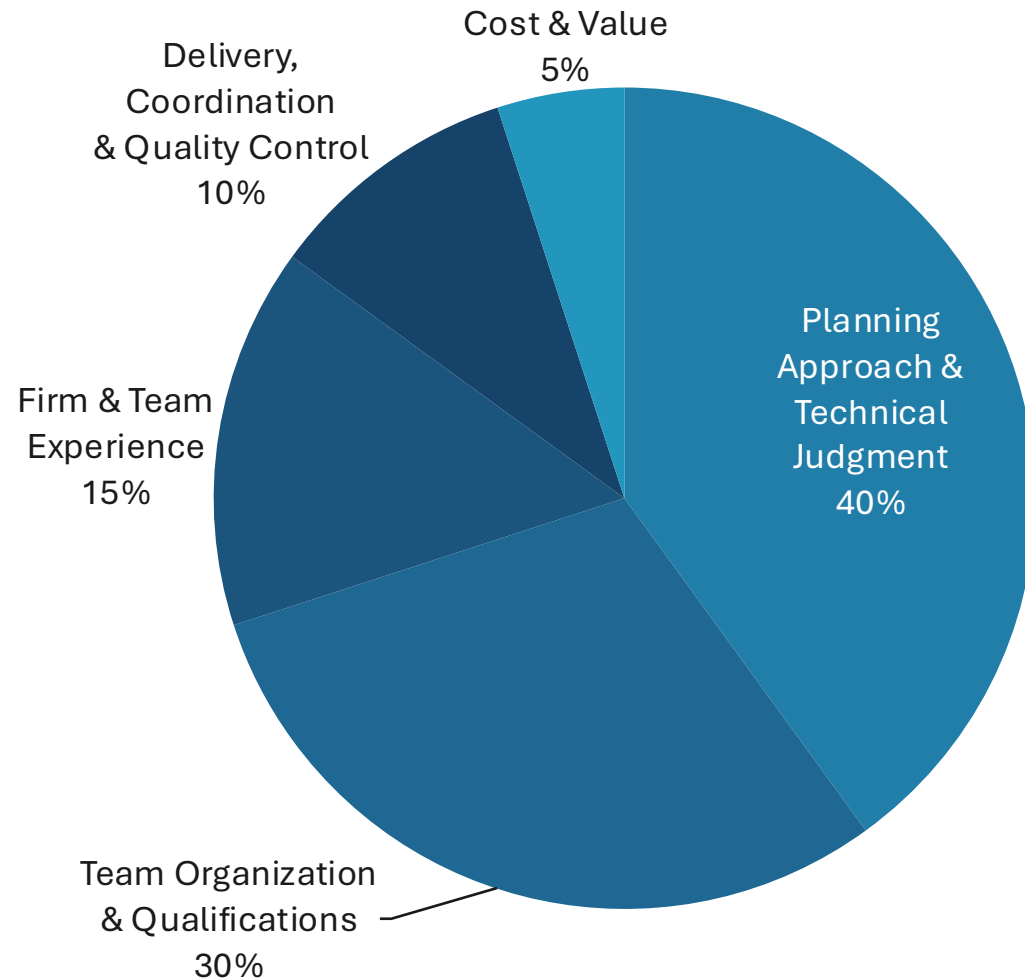
★ Consecutive page numbering after the TOC

Required Sections

- 1 Cover Material (cover page, TOC, signed cover letter)
- 2 Team Organization & Qualifications — Required Project Functions & Team Capabilities
- 3 Firm & Team Experience — exactly 3 comparable projects
- 4 Planning Approach & Technical Judgment — add value, follow the RSAP
- 5 Delivery, Coordination & Quality Control — incl. schedule graphic
- 6 Appendices: Fee Proposal · Resumes (≤15, 2 pp. each) · Legal & Contractual Disclosures · Proposal Checklist

Compliance with stated submission requirements is pass/fail.

Evaluation Criteria & Weighting



Tips and Tricks

- Dazzle us with your judgement, expertise and approach. Do not restate the work plan.
- Additional scope or effort is not, by itself, scored more favorably.
- Equity is a core requirement of the RSAP and should be woven throughout the proposal.
- Grant funded project — overall value within the available budget.
- Interviews (if conducted) and reference checks may inform, but do not add to evaluation criteria.

How to Submit Your Proposal



Electronic Copy (governs timeliness)

One complete proposal as a single, searchable, bookmarked PDF.

To: projects@oneshoreline.org

Attn: Clare Keating

Subject: “5 Cities Plan – Proposal – [PROPOSER NAME]”

Deadline: Friday, Oct. 16, 2026, 5:00 PM PT — NO EXTENSIONS

Late electronic submissions will not be considered.

Proposers are advised to confirm receipt.



Hard Copies

Two bound copies, identical to the electronic proposal, delivered no later than three business days after the electronic deadline.

OneShoreline

Attn: Clare Keating

1700 S. El Camino Real, Suite 502

San Mateo, CA 94402

Materials should contain post-consumer recycled content and be readily recyclable — avoid PVC binders, plastic covers, and glossy dividers.

A minor delay in hard-copy receipt may be waived if the electronic proposal was timely and copies were dispatched promptly.

Questions, Addenda & Key Contacts

Written Questions

Email: projects@oneshoreline.org

Subject: “5 Cities Plan – RFP Questions”

Deadline: Monday, September 21, 2026, 5:00 PM PT

Answers & Addenda

Anticipated Friday, September 25, 2026, posted on the RFP webpage. Only written answers and posted addenda are binding.

Note: OneShoreline's Standard Agreement is under development and will be issued by addendum on or before September 25, 2026.

RFP Webpage

oneshoreline.org/request-for-proposals-for-southern-bayside-cities-shoreline-resilience-plan-5-cities-plan



Proposal Contact

Clare Keating

OneShoreline

Attachments to review before you write your proposal:

A — Inventory of Existing Resources

B — OPC Project Summary (Agmt. P0256002)

C — Draft PSA, Exhibit A

D — Legal / Contractual Documents

E — Proposal Checklist



QUESTIONS



OneShoreline
Building Solutions for a Changing Climate

Thank you for your interest in the 5 Cities Plan

*Reminder: verbal answers given today are not binding.
For the official record, please submit your questions in writing by September 21, 2026.*

WRITTEN QUESTIONS DUE

Sept. 21, 2026, 5:00 PM PT

PROPOSAL SUBMITTAL DEADLINE

Oct. 16, 2026, 5:00 PM PT

Hardcopies due no later than:
Oct. 21, 2026. 5:00 PM PT

PROPOSAL CONTACT

Clare Keating · Project Manager
projects@oneshoreline.org
Subject: 5 Cities Plan – Proposal – [PROPOSER
FIRM]