SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT (ONESHORELINE)
Board of Directors Meeting Held in Person and Remotely via Zoom
June 22, 2026
MINUTES

1. **Roll Call**

Chair Ruddock called the meeting to order at 4:00 p.m. via Zoom video conference software. Acting Clerk of the Board, Stephanie Lau, took the roll call.

Directors Present:
Debbie Ruddock, Representing Coast (Chair)
Lisa Gauthier, Representing the County Board of Supervisors, At-Large (Vice Chair)
Kaia Eakin, Representing Southern San Mateo County Cities
Marie Chuang, Representing At-Large

Directors Absent:
Donna Colson, Representing Northern San Mateo County Cities
Ray Mueller, Representing the County Board of Supervisors, District 3
Adam Rak, Representing Central San Mateo County Cities

Sta6 Present:
Len Materman, Chief Executive OQicer
Brian Pettit, Esq., Legal Counsel
Lucy Dong, Director of Finance and Administration
Summer Bundy, Director of Project Management
Johnathan Perisho, Project Manager
Clare Keating, Project Manager
Kevin Murray, Infrastructure Project Manager
Stephanie Lau, Consulting Grant and Communications Advisor and Acting Clerk of the Board

2. **Public Comment**

Public Speaker(s): None

3. **Action to Set the Agenda and Approve the Consent Agenda**

A. Approve the Minutes of the May 18, 2026 OneShoreline Board meeting

Motion made by Director Chuang and seconded by Vice Chair Gauthier to set the agenda and approve the consent agenda:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

4. **Regular Business**

A. For Fiscal Year 2026-27 beginning on July 1, 2026, approve the OneShoreline Workplan for its 2024 Measure K Grant from San Mateo County and OneShoreline's Operating Budget, Flood Zones Budget, and Capital Projects Budget

Len Materman introduced new legal counsel Brian Pettit and spoke on the OneShoreline 2024 Measure K Grant Workplan.

Public Speaker(s): None

Motion made by Vice Chair Gauthier and seconded by Director Chuang to approve the OneShoreline 2024 Measure K Grant Workplan:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

Len Materman spoke on OneShoreline's Operating Budget, Flood Zones Budget, and Capital Projects Budget. Vice Chair Gauthier, Director Eakin, Chair Ruddock, and Director Chuang also spoke on the budgets.

Public Speaker(s): None

Motion made by Vice Chair Gauthier and seconded by Chair Ruddock to approve OneShoreline's Operating Budget, Flood Zones Budget, and Capital Projects Budget, with one modification to the Capital Project Budget for the Millbrae and Burlingame Shoreline Resilience Project to add $175,000 in revenue from the City of Burlingame and reduce revenue from State of California Coastal Conservancy by that amount (from $889,089 to $714,089), and thus keep the Total Revenue of this Capital Project unchanged at $889,089:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

B. Authorize the CEO to execute a 3-year agreement beginning July 1, 2026 for a not-to-exceed amount of $230,885 with Macias Gini & O'Connell, LLP for financial auditing services for Fiscal Years (FY) 2025-26, 2026-27, and 2027-28, with an option to extend the agreement to include auditing for FY 2028-29 for an additional $84,235

Len Materman spoke on this item. Vice Chair Gauthier also spoke on this item.

Public Speaker(s): None

Motion made by Vice Chair Gauthier and seconded by Chair Ruddock to approve this item:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

C. Adopt Resolution No. 2026-06-22-A to accept a $962,500 grant from the San Francisco Bay Restoration Authority for the planning and design of the Brisbane Living Shoreline Project

Len Materman and Clare Keating spoke on this item. Director Eakin and Vice Chair Gauthier also spoke on this item.

Public Speaker(s): None

Motion made by Director Chuang and seconded by Vice Chair Gauthier to approve this item:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

D. Authorize the CEO to execute a 4-year Master Service Agreement beginning July 1, 2026 for a not-to-exceed amount of $675,000 with MoQatt & Nichol for Brisbane Shoreline Resilience Planning with task orders to complete the Brisbane Shoreline Resilience Plan and to conduct planning and design of the Brisbane Living Shoreline Project

Len Materman spoke on this item. Vice Chair Gauthier and Director Chuang also spoke on this item.
Public Speaker(s): None

Motion made by Director Eakin and seconded by Director Chuang to approve this item:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

E. Authorize the CEO to execute Task Order Number 1 to the Master Service Agreement for Brisbane Shoreline Resilience Planning to complete the Brisbane Shoreline Resilience Plan for a not-to-exceed amount of $476,000
Len Materman spoke on this item.

Public Speaker(s): None

Motion made by Vice Chair Gauthier and seconded by Chair Ruddock to approve this item:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

F. Adopt Resolution 2026-06-22-B adopting FY 2026-27 Water Pollution Control Service Charges Reports for Flood Zone One – Countywide and adopt Resolution 2026-06-22-C adopting FY 2026–27 Water Pollution Control Service Charges Reports for Flood Zone Two – City of Pacifica, and direct the CEO to negotiate and enter into any appropriate related agreement with the City/County Association of Governments of San Mateo County

Len Materman and Counsel Brian Pettit spoke on this item. Director Eakin, Vice Chair Gauthier, and Chair Ruddock also spoke on this item.

Public Speaker(s): None

Motion made by Director Chuang and seconded by Director Eakin to approve this item:

Ayes: Chuang, Eakin, Gauthier, Ruddock
Noes: None
Absent: Colson, Mueller, Rak
Vote: 4-0-3

5. **Chair's Report**

None.

Public Speaker(s): None

6. **CEO's Report**

None.

Public Speaker(s): None

7. **Board Member Reports and Items for a Future Agenda**

Vice Chair Gauthier introduced Legislative Aide Travis Dunn.

Public Speaker(s): None

8. **Adjournment**

The meeting was adjourned at 5:08 p.m.